

**MID-SIOUX OPPORTUNITY, INC.**  
*Low-income Home Energy Assistance Program*  
2017- 2018

**YOU WILL NEED TO BRING THE FOLLOWING INFORMATION  
WITH YOU WHEN YOU APPLY:**

1. We will need proof of *social security numbers* for ALL household members. Originals of the following will be accepted:

- Social Security card
- Financial statement showing the SSN
- Payroll stubs showing the SSN
- Military ID card showing the SSN
- Any official document or form from the Social Security Administration that contains the SSN
- Veterans Universal Access Identification
- Iowa Department of Human Services Direct Payment Register
- Printout from Family and Children’s Services that show the child’s name, birthdate, and SSN(foster children)
- Selective Service Registration Acknowledgement
- Unemployment printout from Workforce Development
- Iowa non-driver ID
- W-2, 1040, 1040A, 1040EZ, and other related forms completed by a professional tax preparer are also acceptable. For tax returns, you will need to certify this by including a copy of the appropriate page of the return, which shows the name of the professional preparer, in the file.
- Medicare Card is acceptable only if the household is unable to provide other documentation and they can attest to the fact this is their actual SSN.
- Documents that are not acceptable include a metal or plastic version of the Social Security Card and tax returns not prepared by a professional.
- If any family member is a temporary foreign national, a copy of the I-94 card must be provided.

**\*\*Applications will be denied if we do not have this information for all household members.**

2. The *date of birth* of all members of your household.
3. Your current bill or statement from your **HEATING SUPPLIER**.  
(The bill is used to verify your account number and supplier.)
4. Your current bill or statement from your **ELECTRIC SUPPLIER**.  
(The bill is used to verify your account number and supplier.)
5. If you are a renter and your heating and electric costs are included in your rent payment you will need to pick up a **landlord form** from our office and have the landlord sign this form. We can also send this form to you. You may not apply for program until form is **signed by landlord**.
6. **Verification of the gross income from all sources for all household members**
  - For monthly benefits, (SSA, SSI, VA, Pension) you need only bring a copy of your most recent check – if the amount has not changed in the past three months, **OR** a bank statement showing the direct deposit, **OR** your most recent award letter
  - Front page of your 2016/2017 federal income tax **OR** the past 13 weeks of paystubs
  - Other documentation as needed

**All income needs to be from the same time period for all household members.**

**Apply at an outreach office listed below from November 2, 2017 to April 30, 2018**

**Ida County**  
**712-364-2175**

**Cherokee County**  
**712-225-3322**

**Plymouth County**  
**712-546-6603**  
**or 712-225-3322**

**Sioux County**  
**712-722-3611**

**Lyon County**  
**712-472-3746**  
**or 712-722-3611**

**Thursday**  
**9:00 – 3:30**

**Mon-Wed-Fri**  
**9:00 – 3:30**

**Tues & Thursday**  
**9:00 – 3:00**

**Mon-Tue-Th-Fri**  
**9:00 – 3:30**

**Wednesday**  
**9:00 – 3:00**

**Visit us on the web at [www.midsioux.org](http://www.midsioux.org)**  
**Central Office 1-800-859-2025 / Hearing Impaired call 711**